

Oklahoma State University  
Office of Undergraduate Admissions  
219 Student Union  
Stillwater, OK 74078

SEVIS School Name: Oklahoma State University-Stillwater Campus – DAL214f10012000  
Email Completed Form to: [elizabeth.scott@okstate.edu](mailto:elizabeth.scott@okstate.edu)

**STUDENT: You are required to obtain a release prior to transferring to Oklahoma State University. Please take this form to the International Office at the University/College you are currently attending to be completed. All information must be provided. If you are planning to travel out of the United States prior to your arrival on campus please contact the ISS for your Form I-20.**

**SEVIS UNDERGRADUATE TRANSFER REQUEST**

NAME: \_\_\_\_\_ DOB: \_\_\_\_\_  
Family First Middle Date of Birth

OSU STUDENT ID#: \_\_\_\_\_ A \_\_\_\_\_ Semester you are applying to OSU: \_\_\_\_\_

Student Requested Release Date: \_\_\_\_\_ Do you plan to travel out of the US during the break? \_\_\_Yes \_\_\_No  
(end of current semester date)

If so, date leaving the US? \_\_\_\_\_ Date returning to US? \_\_\_\_\_

**WHOM IT MAY CONCERN:** (To be completed by your current international student office's Designated School Official (DSO))

The above-mentioned student has been admitted to Oklahoma State University. The Citizenship and Immigration Services (CIS) require confirmation that s/he has been pursuing a full course of study at your institution as well as the "transfer release date" before the immigration transfer to this institution can be processed and submitted via SEVIS. You may complete this form and return to the above address or you can complete this form electronically at: <https://orange.okstate.edu/register/transferrequest>

DSO Name: \_\_\_\_\_ Email: \_\_\_\_\_

Institution Name and Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Last semester enrolled at your institution \_\_\_\_\_ **Transfer Release Date in SEVIS** \_\_\_\_\_

The student is in valid F-1 status. \_\_\_ Yes \_\_\_ No

If the student is out of status:

\_\_\_\_\_ A reinstatement to student status is pending. (Copies of documents filed with CIS are enclosed.)

\_\_\_\_\_ Student has been advised that a reinstatement will be required upon enrollment at the new school.

Other: \_\_\_\_\_

Please list all previously authorized periods of Curricular or Optional Practical Training: \_\_\_\_\_

Does the student have dependents in the U.S.? \_\_\_\_\_ Yes \_\_\_\_\_ No

DSO Signature: \_\_\_\_\_ Date: \_\_\_\_\_